

Bylaws of the First Church of God
Alma, Michigan

Section 14.1.3 - The business meeting shall take place at least two (2) weeks after the informational meeting(s) and shall consist of a congregational vote, with limited discussion from the floor, on each item being presented for consideration.

Section 14.1.4 - Discussion shall be limited to questions for clarification on the matters subject to a vote.

Section 14.1.5 - A quorum shall be required for the business meeting.

Section 14.1.6 - Minutes of the Business Meeting shall be reviewed by the officers of the Corporation and approved at the next business meeting.

SECTION 14.2 - TIME OF BUSINESS MEETINGS

Section 14.2.1 - All business meetings shall be held at a time to secure the broadest possible participation of Corporation members.

Section 14.2.2 - Different sessions of the same business meeting may be held in order to provide more than one opportunity for Corporation members to cast their ballots.

SECTION 14.3 - VOTING

Section 14.3.1 - Each voting member of the Corporation shall be entitled to one (1) vote on each question at any business meeting of the Corporation.

Section 14.3.2 - Unless otherwise required in these Bylaws of the Corporation, all questions at any meeting having a Quorum shall be decided by a three-fourths (75%) vote.

Section 14.3.3 - All voting members of the Corporation participating in any business meeting of the Corporation shall be required to register at the meeting in which they are voting.

Section 14.3.4 - The names of those registered voters shall become a part of the minutes of the meeting.

Section 14.3.5 - The Chairperson of the business meeting shall appoint tellers to count the votes.

Section 14.3.6 - The results of the vote shall become a part of the minutes of the business meeting.

SECTION 14.4 - ABSENTEE BALLOT

Section 14.4.1 - In the event a voting member of the Corporation will not be present for a business meeting, they may cast an absentee ballot, provided it has been requested prior to the business meeting.

Section 14.4.2 - Each marked ballot must be sealed in an envelope bearing the voter's name and returned to an officer of the Corporation, or an official designee, before the business meeting.

Section 14.4.3 - The list of absentee voters shall be approved by the Officers of the Corporation.

Section 14.4.4 - The list of absentee voters shall be recorded in the minutes of the business meeting at which their votes are cast.

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SECTION 14.5 - QUORUM

Section 14.5.1 - All Business Meetings shall require a quorum of Corporation members participating in the vote in order for the vote to be official.

Section 14.5.2 - A quorum for any business meeting shall consist of sixty percent (60%) of the average worship service attendance of adults (16 years and older) over the previous 12 months.

SECTION 14.6 - FISCAL YEAR

Section 14.6.1 - The fiscal year for financial records shall be determined by the Governing Board.

SECTION 14.7 - ANNUAL BUSINESS MEETING

Section 14.7.1 - The date for the Annual Business Meeting of the Corporation shall be determined by the Governing Board.

SECTION 14.8 - SPECIAL BUSINESS MEETINGS

Section 14.8.1 - Special Business Meetings of the Corporation may be called by the Governing Board.

SECTION 14.9 - NOTICE OF MEETINGS

Section 14.9.1 - Notice of all Business Meetings of the Corporation shall be given at least two (2) weeks in advance of the informational meeting(s).

Section 14.9.2 - The purpose, date, time and place of both the informational meeting(s) and the Business Meeting shall be given in the notice.

ARTICLE 15 - FINANCIAL GUIDELINES

SECTION 15.1 - BUDGETS

Section 15.1.1 - The Annual General Operating Budget of the Corporation shall be presented by the Senior Pastor to the Governing Board for approval.

Section 15.1.2 - The Annual General Operating Budget of the Corporation shall be presented to the entire Corporation for approval at its Annual Business Meeting.

Section 15.1.3 - Any additional budgets established for particular ministries, or for specific designated causes of the Corporation, not included in the annual budget, shall be administered separately and shall require only the approval of the Governing Board.

SECTION 15.2 - EXPENDITURES

Section 15.2.1 - All expenditures must be approved by the Senior Pastor. The Senior Pastor may at any time delegate all or part of the expenditure approval process to appropriate staff and/or ministry leaders.

ARTICLE 16 - ENABLING CLAUSE

Section 16.1.1 - These revised Bylaws shall become effective following their adoption by the Corporation, and shall supersede any and all other Bylaws and Agreements.

Section 16.1.2 - The date of adoption shall be recorded below and certified by the Secretary of the Corporation.

Date Adopted

Secretary

Proposed